

SUMMER INTERNSHIP WITH IICA CANADA

Organization Name: Inter-American Institute for Cooperation on Agriculture

Location: Ottawa, Ontario (teleworking or in-person)

Length of Internship: 13 weeks

Work Schedule: 35 hours weekly, Mon-Fri

Compensation: Intern will receive a stipend of \$5,000

Vacancies: 1

The Inter-American Institute for Cooperation on Agriculture (IICA) is the specialized agency of the Inter-American System for the promotion of agriculture and rural well-being, and our efforts are fully focused on making agriculture competitive and sustainable in the Americas. The IICA Canada office promotes and supports regional Agriculture by connecting Canadian expertise and experience with agricultural initiatives of Member States. For more information, please visit our website at www.iica.int.

Who Can Apply:

- Persons residing in Canada.

Qualifications and merit criteria:

- A passion for international development;
- Enthusiastic and self-motivated work style with high level of attention to detail;
- Outgoing and energetic personality;
- Superior oral and written communication skills and excellent research skills;
- Excellent computer skills, particularly Microsoft Word, Excel, PowerPoint and database management;
- Strong interest/knowledge in international agriculture and rural development in the Americas;
- Creative and innovative thinker;
- Great social media skills;
- Good organizational abilities.

Language Proficiency

- English and Spanish are essential, French an asset.

Specific duties include:

- Provide technical feedback and/or recommendations during the processes when necessary;
- Researching and collating information upon request;
- Support developing creative communication materials for the office programs, including social media outlets;
- Assisting in the communication support tasks, as needed;
- Support in the implementation of logistics related to activities that might arise for the office and its technical programs.

Application Instructions:

To apply for this internship opportunity, please submit your cover letter, resume and a letter of recommendation. Please include the position title in the email subject line. Apply as soon as possible for priority consideration.

For additional information or to submit your application please contact Dr. Jean Charles Le Vallée, IICA Representative in Canada, at 613-230-1044 or iica.ca@iica.int.

Your résumé must clearly demonstrate how you meet the requirements.

We thank all those who apply. Only those selected for further consideration will be contacted.